



DELIVERY OF ABA BY NON BCBA'S OUT OF HOURS

Chatten Free School

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Background

Tutors, senior tutors, class leads and teachers at Chatten Free School will receive high levels of training and ongoing supervision to deliver ABA programmes to pupils during the hours in which they are working for Chatten Free School.

While we are in favour of seeing ABA used to help pupils outside of school hours there are some strict ethical boundaries which we must put on this practice.

This policy should be read in conjunction with the code of conduct for HLC employees.

Non-ABA direct work

Some parents may receive money from the local authority to pay for people to work with their children in the home outside of school hours. Some parents may choose to use their own funds to do this. It is perfectly reasonable that some parents may ask Chatten staff to take on this role. Furthermore, it is also reasonable that staff may choose to take on this opportunity providing they do this within the bounds of the code of conduct.

This work is not usually educational in nature and will usually involve taking the child out into the community or entertaining them at home.

Rules for delivering ABA outside of school

On occasion a parent may ask a staff member if they would be willing to deliver ABA training to their child outside of school hours on a private basis. While we recognise this may sometimes be of benefit, we offer some clear rules for this:

1. No materials, manuals, paperwork or anything owned or created by Chatten Free School or staff working at Chatten Free may be used in the delivery of private ABA programmes.
2. If a staff member is delivering any form of ABA they must be supervised by a fully qualified board certified behaviour analyst.
3. Staff delivering ABA programmes should not do so with pupils with whom they already work on a daily basis.
4. Staff delivering ABA to families on a private basis must make it clear to those families that what they are doing is not in any way linked to the provision of Chatten Free School and that Chatten Free school is not liable for any action



taken whilst undertaking that private work. Staff **MUST** obtain this understanding from the parents in writing.

5. If there is any doubt about if what a staff member is planning to do counts as ABA or if it breaks the above rules guidance should be sought before engaging in this work.
6. Any approved private ABA work which does not fall within these boundaries must also follow the rules set down in the code of conduct especially those rules around confidentiality and professional conduct.

Much like breaking the rules set down within the code of conduct the breaking of the rules set down in this policy by any staff member may be considered a case of misconduct and/ or gross misconduct and will be subject to disciplinary action.

BCBA's wishing to provide private work outside of school

While BCBA's do not require supervision to provide private ABA services outside of school they are still expected to follow the rules above; 1,3,4,5,6. And are held accountable to these rules in the same way as all other staff members.